

SLC Advisory Board of Librarians (ABL)
February 10, 2021
12:00pm CST/1:00pm EST

DRAFT MINUTES

- I. Introductions/Comments
Andrea Ingmire, PWPL, Megan Buck, DCL, Jessica Holman, Negaunee, Amanda Winnicki, Menominee County, Alycia McKowen, St. Ignace, Pam Malmsten, SLC, Lisa Waskin, SDL, Eric Magness-Eubank, Alpena, Dillon Geshel, PLDL, Shawn Andary, SLC, Thea Murray, Alanson, Jesse Shirtz, Ishpeming, Lisa Cromell, Munising, Carolyn Stacey, Escanaba
- II. Minutes from Previous Meeting (October 27, 2020) Accepted with no changes.
- III. SLC Committee Discussion
 - a. What committees do we need going forward?
 - b. Other committees to add? Combine any committees?
 - c. What committees think they will be spending SLC budgeted figures?
 - d. Ways to improve communication? Wiki?
 - e. How to make the committees more effective, suggestions?

Megan suggested potentially freeing up funds that were allocated to committees to the director search, since our committees are not currently active. Pam indicated that it may not be necessary to divert funds from committees. Rather than worry too much about committees currently, we discussed other ideas for staying connected, sharing new ideas and reporting what's happening at our locations. The idea of transitioning to more of a discussion-based roundtable format was put on the table. All agreed that the Plan of Service Committee would still be important. Lisa W will reach out to find out the status of the RIDES committee. Amanda volunteered to survey member libraries about RIDES subsidies. Andrea asked about whether we would want to seek a virtual event for SLC member libraries. A presentation on how to effectively present on Zoom was thrown out as a potential topic. The conclusion of the discussion was to replace the monthly director chat with a roundtable discussion on a different topic monthly.
- IV. Updates from SLC Director/SLC Staff
Pam reported that Gordon Tellefesen started first week of January of Network Administrator and is working hard. Plans are still to hire a full-time I.T. Specialist. Pam says everything is on track with e-rate. There is an SLC Board meeting next week. A primary focus will be choosing a consultant for the director search. An interim director will be needed by February 27. Directors interested in serving on a director search committee should let Pam or Shawn know.
- V. Old Business (if any)
 - a. Report from ABL Representation on SLC Finance Committee
 - b. Report from ABL Representation on Personnel Committee
Carolyn reported that the personnel committee will be making a recommendation to the SLC Board to hire Pam Malmsten as Interim Director and to compensate her accordingly. The committee is also putting together an exit interview for Shawn and taking input on the director job description and qualifications.
- VI. New Business
 - a. New Directors – Welcome!
 - i. Thea Murray – Alanson Area Public Library
 - ii. Blair Nelson - Spies Public Library
 - iii. Jim Carnes – Whitefish Township Community Library (new??)
- VII. Communication and Collaboration
 - a. COVID Questions/Answers/Support
There was discussion on revisions to Library Privacy Act, in terms of records retention, video surveillance and other points. There will be another session in March.

b. Programs/Promotion

Eric mentioned a new product called Wowbrary for \$500 per year that creates an automated newsletter based on SIRSI checkouts as well as content for social media. Megan mentioned hot spot checkouts and asked for additional ways that libraries have used technology dollars from the CARES Act.

c. Think Tank Time

VIII. Next ABL Meeting Date – April 13, 10am CST/11am EST

a. Director Chat date - February 19, 10am CST/11am EST

IX. Adjournment