

SLC Advisory Board of Librarians (ABL)

April 13, 2021

10:00 a.m. CST/11:00 a.m. EST

DRAFT MINUTES

- I. Introductions/Comments
Andrea Ingmire, PWPL, Megan Buck, DCL, Jessica Holman, Negaunee, Amanda Winnicki, Menominee County, Pam Malmsten, SLC, Lisa Waskin, SDL, Eric Magness-Eubank, Alpena, Dillon Geshel, PLDL, Jesse Shirtz, Ishpeming, Lynne Wiercinski, Ironwood, Carolyn Stacey, Escanaba
- II. Minutes from Previous Meeting (February 10, 2021) Accepted with no changes.
- III. SLC Committee Discussion
 - a. Director Search Committee
The committee met yesterday (4/12) to review applications received (6 qualified). Input received from Library of Michigan and other cooperatives is that the salary needs to be higher. Committee proposes increasing it to a range of \$68,000 to \$75,000, with a moving allowance. Position will be re-posted with State library associations (not ALA). The committee had a discussion about desired qualifications and identified negotiating skills, grant writing, "cutting edge," good listener, sense of humor. The committee is asking for suggestions for skills that candidates must have and some suggestions for questions. Megan will send out a link with some questions to SLC Director's list that directors can add to and edit. May 15th is the deadline for applying. By that date, the Committee will decide whether there are enough qualified applicants or if they should turn it over to a search firm.
 - b. RIDES
Amanda talked to new person at RIDES. Amanda will re-report a RIDES survey to director's list.
 - c. Roundtable topics
Roundtables are tabled for now while the director search is going on. Megan is compiling list of topics.
- IV. Updates from SLC Director/SLC Staff
 - a. RB Digital magazines – Subscribing libraries were billed in November and paid as usual (total \$16,000). Magazines are now available to everyone in Overdrive. Pam asked if directors wanted refunds and/or asked for suggestions on how to make it equitable. The majority of comments from directors indicated that libraries don't have a problem with this and that refunds/donations could be burdensome and problematic and that we can craft a solution going forward so that next year is equitable.
 - b. Remote management software
The recommended software has been purchased and cost \$10,968 through next fiscal year. SLC does not plan to rebill libraries for this cost this year.
 - c. GLTB Audio Book Recording Project Update
Two books have been recorded. More information will be reported at the next SLC board meeting.
 - d. Financial Audit Budget Update
The audit went smoothly
 - e. Budget Update
Pam reported on adjustments made for the remote software, a \$25,000 contingency in the event that a search firm must be retained, and staff salaries and benefits.
 - f. Bylaws revision (allowing staff to serve as SLC Board members)
Directors are supportive of the revisions and bringing the changes to the board.
- V. Old Business (if any)
 - a. Report from ABL Representation on SLC Finance Committee
 - b. Report from ABL Representation on Personnel Committee
 - c.

- VI. New Business
 - a. UPRLC Conference Dates 2021 – September 27th – 29th at PWPL
The committee is planning for an in-person conference!
 - b. Dilllon Geshel running for MLA Board
Vote for our U.P. candidate! Go, Dillon!
- VII. Communication and Collaboration
 - a. COVID Questions/Answers/Support
Superior District has a fully vaccinated staff. Same with Negaunee. PLDL is close.
 - b. Programs/Promotion
Natasha Trethewey will be live-streaming on PWPL Facebook this Saturday. PLDL is wrapping up a speaker series – see their Facebook page for details. Menominee County’s Bookmobile driver will be a panelist for the last discussion on a Library of Michigan program this Friday.
 - c. Think Tank Time
Andrea asked for job descriptions for financial positions. Blair asked if a dial in board member counted for quorum. Discussion on the complications with virtual and in-person meetings were discussed.
- VIII. Next ABL Meeting Date – July 13 10am CST/11am EST
 - a. Director Chat date - April 16 10am CST/11am EST
- IX. Adjournment at 12:23