

SUPERIORLAND LIBRARY COOPERATIVE
MEETING OF THE BOARD OF DIRECTORS
February 27, 2020

CALL TO ORDER:

A meeting of the Superiorland Library Cooperative (SLC) Board of Directors was held at the Superiorland Library Cooperative and via Zoom remote conferencing service. The public was invited to participate at the Superiorland Library Cooperative (1615 Presque Isle Avenue, Marquette). The Chair, Caroline Jordan, called the meeting to order at 11:05 a.m. eastern. Since the Board Secretary, Deb Friedman, was unable to attend the meeting, Pat Cheski agreed to serve as the Acting Secretary.

ATTENDANCE: Attendance Codes: Zoom conferencing: ZOOM, Superiorland Library Cooperative: SLC

SLC BOARD MEMBERS PRESENT: (*denotes voting member) Caroline Jordan*, Chair (SLC); Pat Cheski* (ZOOM), Brad Winnicki* (ZOOM), Barb Rice* (ZOOM), Janet Wagner* (ZOOM), Patti Jahn* (ZOOM), Kim Nowack* (ZOOM), Marion Luckey (ZOOM), and Shawn Andary, Director, (SLC)

SLC STAFF PRESENT: Pamela Malmsten (SLC), Recorder

LIBRARY DIRECTORS/STAFF/BOARD MEMBERS PRESENT: Megan Buck, Dickinson County Library (ZOOM) and Dillon Geshel, Portage Lake District Library (ZOOM)

VOTING BOARD MEMBERS ABSENT: Deb Friedman and Dwight Sunday

APPROVAL OF THE AGENDA:

Pat Cheski **MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED.** The motion was seconded by Janet Wagner, unanimously approved, and carried.

APPROVAL OF THE BOARD MEETING MINUTES:

Approval of the Regular Board Meeting Minutes of December 5, 2019: Patti Jahn **MADE A MOTION TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 5, 2019 AS PRESENTED.** The motion was seconded by Pat Cheski, unanimously approved, and carried. Shawn noted that she was starting the audio recording of the meeting.

DIRECTOR'S REPORT: Shawn Andary presented the Director's report.

Professional Development Opportunities for Director, Cooperative Staff, and Member Libraries

- **Special Needs Services Roundtable** - SLC hosted a Zoom Connection for the December 5 Special Needs Services Roundtable. They meet twice a year, and SLC will continue to partner with them to allow others in Michigan to participate remotely.

- **Niche Academy** - Jeremy Morelock hosted lunch bunch sessions in December and February to familiarize member library staff with using Niche Academy and creating tutorials.
- **Census 2020 Training** – On February 11, SLC partnered with Peter White Public Library to provide Census Training access via Zoom conferencing service.

Committee and Other Meetings of Note

- **Integrated Library System (ILS) Committee** – A new Committee to has been formed to determine if another automated system might better meet the needs (and budgets) of those participating in UPRLC’s automated library system. Lissa Potter (Superiorland) and Ellen Moore (Peter White Public Library) are co-chairs of the group. Currently, the committee is working on a survey to determine what functions are most important to automated system members. All staff that use the automated system will be encouraged to complete the survey, which will be distributed in late February or early March.
- **Northern Michigan Library Network (NMLN)** - The process to dissolve NMLN is moving along and, on February 4, the NMLN Board approved a resolution to dissolve and transfer the Cooperative building back to Superiorland. All NMLN participating institutions are on track with approving their resolutions by the end of the month.
- **ALS and UPRLC Executive Council Meetings were held on Thursday, February 13.** ALS members approved a 1% increase in fees for the automated system, and the UPRLC Executive Board approved a budget that kept UPRLC membership dues unchanged for the next fiscal year. A committee was also formed to work on the criteria for the Upper Peninsula Librarian of the Year Award, which will be announced at the Annual Conference in September.
- **Michigan Cooperative Directors Association (MCDA) Meeting** – MCDA met on Friday, February 21. Some of the highlights of that meeting are below.
 - **Randy Riley (State Librarian, Library of Michigan)**
 - For the 4th year in a row, the Trump administration has called for the elimination of funding for the Institute of Museum and Library Services (IMLS). Please encourage people to get in contact with their legislators to make them aware how important it is to continue to fund this program. The Library of Michigan (LM) and others will be lobbying for an \$11 million dollar increase for IMLS. This would translate into an increase for LM LSTA money from \$700,000 to \$1,000,000.
 - National Library Legislative Day is May 4 and 5, 2020. Clare Membiela suggested that it should be a goal to have annual Cooperative representation at this event.
 - **Poet Laureate** - \$100,000 from Governor Whitmer in order to have LM put together a program.
 - **Debbie Mikula (Executive Director of Michigan Library Association (MLA))**
 - **SB 611 Library Privacy Bill** – MLA has worked with Senator MacGregor and others to craft a substitute bill that abides by the Michigan Library

Privacy Act while allowing video camera footage to be shared more immediately with law enforcement in certain situations. Cooperatives are encouraged to support this amendment. After the Governor signs the bill into law, there would be a 90-day period for education so that staff and directors fully understand the changes.

- **State Aid** – MLA will be providing some talking points to use with legislators in order to advocate for additional library funding.
- **MLA Advocacy Day, April 22, 2020** – There will be many great educational opportunities, networking, and meetings with legislators.
- **Scott Garrison (Midwest Collaborative for Library Services)**
 - **Ex Libris** acquired Innovative Interfaces, the company that provides software for MeLCat (Michigan Electronic Library Catalog). Scott is not sure of the implications of this for interlibrary loan (ILL) software and Michigan resource sharing. The hope is that Ex Libris will offer improvements and will be a good influence on encouraging some best practices. The Polaris and Sierra ILS systems look as if they will be supported and developed.

Personnel

- **Employee Evaluations** were completed for all SLC staff the first week of January. The Director and each staff member completed an evaluation form; this was followed by a Director-employee meeting to discuss the written evaluations. Lisa Waskin, Director of the Superior District Library, shared Superior District Library's forms and allowed Shawn to adapt them to the Cooperative.
- **SLC Personnel Manual** – Shawn has been working with SLC staff to update SLC's personnel manual; she said that she hopes to meet with the SLC Personnel Committee in March to review the proposed changes before sending the policies on to SLC's lawyer for comments. Megan Buck, Lisa Waskin and Dillon Geshel have all assisted in the process with their willingness to share their personnel manuals.
- **Retirement** – Lynn Buckland-Brown, Great Lakes Talking Books Reader Advisor, will be retiring on April 1, 2020. The position will be posted in February unless it is filled internally.

Great Lakes Talking Books

- **WEBREADs** – the Braille and Talking Book Library (BTBL) is in the process of migrating to a new cloud based system called WEBREADs. The new system will include a service called Duplication on Demand (DoD) which will allow patrons to request and receive titles more quickly through the ability to generate additional copies "on demand." GLTB staff will receive DoD training in February, and the go live date for WEBREADs is in early March.
- **Recording Booth** – Tonia Bickford accepted the position of Recording Director in December; she has been working with volunteer narrator Mark Hamari to record Cully

Gage's "The Last Northwood's Reader, book 4." After the recording is complete, GLTB staff will be working with the National Library Service for the Blind and Print Disabled (NLS) on a pilot project to allow them to complete all of the editing and other necessary steps to make it available to all BTBL patrons nationwide. Additionally, Superiorland purchased some basic podcasting equipment and a public use policy has almost been completed. A "soft launch" of the booth will be held in March. Jeremy Morelock will work with Peter White Public Library staff members to familiarize them with the equipment so that a basic orientation for patrons can be provided. Additionally, Jeremy is working on some Niche Academy tutorials that patrons must successfully complete before they are allowed to sign up to use the booth. Shawn is working with PWPL Director Andrea Ingmire to develop the public use policy.

FINANCIAL REPORT: Pam Malmsten presented the financial report.

Cash Disbursements:

November: The \$3,426.90 payment to Sweetwater (account 3-730.8) was for an Apple laptop, microphone, headphones, amplifier and other supplies for audio book recording projects. This expense was charged to the Victoria Wolf bequest fund. The \$3,570 payment to Merit Technologies (account 3-801) was for consulting on the Dickinson County Library server and virus issues.

Total November disbursements: \$62,668.48

December: The \$465.75 payment (account 3-730) to CDW Government was for four hours of consulting work. The \$1,554 payment to Frankenmuth Insurance (account 3-910) was for SLC's property and liability insurance.

Total December disbursements: \$75,158.23

January: In account 3-730, the \$1,164.72 payment to Port53 Technologies includes SLC's web filtering (\$31.63) and web filtering subsidy for member libraries (\$1,133.09); the \$1,255 payment to Quest Software was for SLC's AppAssure backup software renewal. The \$1,898 payment to Anderson, Tackman, and Company (account 3-802) was for a progress payment for SLC's FY2019 financial audit.

Total January disbursements: \$59,750.49

Year to Date Reports as of 01/31/2020:

Expenses: Most line items are as expected. It was noted that a budget revision would be considered later in the meeting; this proposed revision will mostly involve some adjustments to the Great Lakes Talking Book (GLTB) expenses. The Professional and Contractual line item is over the 4/12 figure due to the adjusting entries that were made to record the FY 2020 RIDES subsidy expense (\$16,387.50) and the FY 2020 OCLC cataloging expense (\$15,231.25). The RIDES delivery subsidies for 7/1/2019 – 6/30/2020 were distributed in June 2019 and the OCLC cataloging expense for 7/1/2019 – 6/30/2020 was prepaid into SLC's OCLC deposit account in June 2019. Accounts with a ".8" suffix are for Victoria Wolf bequest expenses. As of 01/31/2020, year-to-date expenses totaled \$275,893.

Revenues: As of 01/31/2020, year-to-date revenues totaled \$104,140.

Balance sheet as of January 31, 2020: The balance sheet as of January 31, 2020 showed total Assets of \$617,520.88 and total Liabilities plus Fund Balances of \$617,520.88.

Pat Cheski **MADE A MOTION TO APPROVE NOVEMBER 2019 CASH DISBURSEMENTS OF \$62,668.48, DECEMBER 2019 CASH DISBURSEMENTS OF \$75,158.23, JANUARY 2020 CASH DISBURSEMENTS OF \$59,750.49, THE YEAR-TO-DATE REPORTS AS OF 1/31/2020** [with total revenues of \$104,140 and total expenses of \$275,893], **AND THE BALANCE SHEET AS OF 01/31/2020** [with total assets of \$617,520.88 and total liabilities plus fund balances of \$617,520.88]. The motion was seconded by Janet Wagner, unanimously approved, and carried.

FY 2019/2020 Budget Revision: The Board considered a proposed revised budget for FY 2020; budget detail reports were sent to the Board in advance of the meeting.

REVENUES: Revenues did not change; the only change shown on the budget revenue spreadsheet is a small decrease in the net loss for the year since total projected expenses decreased by \$495.

EXPENSES:

Great Lakes Talking Books/General Fund: SLC in-kind funds needed to be reduced by \$3,780; in order to qualify for Subregional Library for the Blind funding, local contributions for any year cannot be less than local contributions for the prior year. Last year, local contributions totaled \$8,956 and the total amount budgeted for GLTB expenses was \$50,695; The FY 2020 GLTB expense budget was reduced so the total local contributions would be closer to last year's figure. *Details of changes that affected both the GLTB and General Fund classes include:*

1. About \$2,400 in GLTB salary costs (wages and payroll taxes) were re-allocated to the General Fund. As of 1/31/2020, both the General Fund and the GLTB fund YTD salary costs were under the 4/12 budget figure.
2. Some other GLTB lines items were reduced and the corresponding General Fund line items were increased by approximately the same amounts for most of the line items. Besides salaries, other line items that were affected by the GLTB revisions include operating supplies, professional and contractual, communications, conferences, and community promotion.

Victoria Wolf Fund: The Victoria Wolf computer supplies line item was increased by \$73 to reflect actual year-to-date expenditures. The Victoria Wolf operating supplies line item was increased by \$27.

UPRLC Fund: There were no changes to the UPRLC fund in this revision.

Total revenues in the original (12/5/2019) budget: \$822,722

Total revenues in the revised (02/27/2020) budget: \$822,722

Total expenses in the original (12/5/2019) budget: \$855,754

Total expenses in the revised (02/27/2020) budget: \$855,259 (\$495 reduction in total expenses)

Net loss in the original (12/5/2019) budget: \$32,982

Net loss in the revised (02/27/2020) budget: \$32,487 (\$495 reduction in projected net loss)

Patti Jahn MADE A MOTION TO APPROVE THE FY 2019/2020 BUDGET REVISION AS PRESENTED. The motion was seconded by Kim Nowack, unanimously approved, and carried.

PUBLIC PARTICIPATION: There was no public participation.

COMMITTEE REPORTS:

Advisory Board of Librarians (ABL) Report: Megan Buck, the Chair of the Advisory Board of Librarians (ABL) reported. The ABL group met on February 18, 2020. The Professional Development/Continuing Education Committee will be meeting soon and looking at ways to make use of Niche Academy. There was also a discussion on group purchasing. The next ABL meeting is scheduled for Tuesday, May 19, 2020 at 10 a.m. central/11 a.m. eastern.

UPRLC Conference Planning Committee: Shawn Andary, the Chair of the UPRLC Annual Conference Committee, reported. The conference slogan is "UPRLC 2020 Superior Vision" and Dillon Geshel has designed the conference logo. The Annual Conference will be held on September 28 – September 29, 2020 at Lake Superior State University (LSSU) in Sault Ste. Marie. Marc Boucher, LSSU library Director, is helping to coordinate arrangements at LSSU and Lisa Waskin, Director of the Superior District Library, is working on plans for a reception and activities. A "save the date" e-mail has been sent out and Shawn will be sending out a breakout session "call for proposals". The Tuesday keynote speaker will be Clare Membiela; she will talk about legal issues libraries should be preparing for. Dillon Geshel is working on confirming Wednesday's keynote speaker. Committee members are reaching out to other possible presenters as well. Shawn added that vendors will be invited again this year.

SLC Programming Committee: SLC is continuing to offer the very popular programming "mini-grants". The process for submitting grant proposals is modeled after the Library of Michigan's grant application process and applications will be available at all times.

SLC Databases Committee: RB Digital, SLC's digital magazine vendor, recently presented a session on new products, which include digital books. Under the new structure, there would also be access to all of the magazines in RB Digital's catalog. Shawn added that RB Digital also offers audio books under this model but the company restricts access to the new books for 6 months to a year.

OLD BUSINESS:

Evaluation of the Cooperative Director: Caroline Jordan reported. The Personnel Committee sent out a director evaluation survey to the SLC board and member library directors; 42 responses were received. A Personnel Committee meeting was held on November 7; survey responses and the next steps in the evaluation process were discussed; on December 5, the survey summary data and a compilation of comments were sent to the entire Board. The Personnel Committee then prepared a summary of the survey process and results; this document, along with the two reports that were originally sent on December 5, were e-mailed to the full Board on February 25. Caroline reported that responses were overwhelmingly positive. Caroline congratulated Shawn for the

outstanding evaluation. Pat Cheski also congratulated Shawn for doing a wonderful job; she also thanked Caroline for preparing the summary of the data and Pam for formatting and sending out the survey results.

NEW BUSINESS:

Resolution to Dissolve Northern Michigan Library Network (NMLN): A proposed Resolution to Dissolve the Urban Cooperation Agreement Between the Superiorland Library Cooperative and Member Libraries was considered by the Board.

Prior to the March 2008 establishment of the Northern Michigan Library Network, the SLC Director and Board of Trustees became concerned that the future of library cooperatives was threatened; state aid had declined by 35% and the State Librarian had proposed a re-distribution of state aid that would deny basic operational funding for all library cooperatives. The SLC Board and Director felt that a contingency plan should be developed to assure that certain critical services—particularly the UPRLC Automated Library System (UPRLC-ALS)—could continue to be sustained for member libraries if SLC had to dissolve.

On March 21, 2008, SLC, along with the Dickinson County Library (DCL), West Iron District Library (West Iron), and Peter White Public Library (PWPL) formed an intergovernmental agreement under the Urban Cooperation Act of 1967 and a new governmental entity, the Northern Michigan Library Network, was formed. On February 10, 2010, the Agreement was amended to add the Bayliss Public Library (now Superior District Library (SDL)) as a participating library in the agreement. The NMLN bylaws were adopted on March 24, 2008. On March 21, 2008, SLC and NMLN entered into a Property Transfer Agreement whereby the SLC building, land, and other assets owned at that time were transferred to NMLN; NMLN paid \$1 for the assets. NMLN has no revenues, and all expenses, including an annual financial audit and Directors and Officers insurance, are paid by UPRLC-ALS and SLC.

For approximately the last year and half, the NMLN Board, the UPRLC-ALS Users Group, and SLC staff and member library directors have been discussing whether the NMLN entity should be dissolved.

The Urban Cooperation Agreement between SLC and Member libraries states that the Purpose of the Agreement is “to establish an agreement for the ownership and management of the Property in order to ensure the central location and continued operation of a shared automation system(s), technical support, and training services for members libraries.” In the years following the NMLN establishment, threats to cooperative state aid were overcome and state aid to public libraries stabilized. In addition, as of January 2016, the UPRLC shared automated system patron and bibliographic records have been hosted on off-site servers by SirsiDynix, UPRLC's automation vendor. It seemed that the organizational purpose of NMLN was no longer valid and the costs of retaining the organization exceeded the potential benefits. On July 11, 2019, the NMLN Board of Directors unanimously voted to recommend that the Boards of the participating libraries move forward with the process of dissolving the NMLN. Shawn Andary consulted SLC's attorney Anne Seurnyck for advice; Anne recommended that the NMLN Board of Directors and the Boards of each of the participating libraries pass resolutions to dissolve the Urban Cooperation Agreement between SLC and

member libraries. Anne drew up a resolution that could be adopted by the Boards of each of the participating institutions.

At its February 4, 2020 regular meeting, the Northern Michigan Library Network Board of Directors passed a Resolution to Dissolve the Urban Cooperation Agreement Between the Superiorland Library Cooperative and Member Libraries. DCL, PWPL, and West Iron Boards have already passed the Resolution to Dissolve and it is anticipated that the SDL Board will adopt the resolution at its February 27 meeting. Shawn recommended that the SLC Board also pass a Resolution to dissolve the NMLN. It was noted that, upon dissolution of NMLN, NMLN and SLC will execute a Bill of Sale and a Quit Claim Deed to transfer all personal and real property, including the land and building, to SLC.

Pat Cheski **MADE A MOTION TO APPROVE THE RESOLUTION TO DISSOLVE THE URBAN COOPERATION AGREEMENT BETWEEN THE SUPERIORLAND LIBRARY COOPERATIVE AND MEMBER LIBRARIES.** The motion was seconded by Patti Jahn.

Roll Call: Caroline Jordan: Yes, Brad Winnicki: Yes, Pat Cheski: Yes, Janet Wagner: Yes, Patti Jahn: Yes, Kim Nowack: Yes [Note: Barb Rice had to leave prior to the NMLN dissolution vote.]

Results: Yes: 6, No: 0, Absent: 3

[Note: A certified copy of the full Resolution to Dissolve is copied at the end of these minutes.]

Resolution to Support SB 611 Substitute Bill: Senator Peter MacGregor introduced SB611 to amend the Michigan Library Privacy Act, 1982 PA 455 with the intention that the bill would enable libraries to work with law enforcement when a crime is committed in a library. The Michigan Library Association proposed some changes that would clarify and update the SB611 language to ensure that patron privacy would not be affected. Senator MacGregor agreed to proceed with the MLA-proposed changes to SB611. Shawn asked the Board to consider passing a resolution supporting the proposed SB611 amendments, which were sent to the Board in advance of the meeting.

Patti Jahn **MADE A MOTION TO SUPPORT THE SB611 SUBSTITUTE BILL.** The motion was seconded by Janet Wagner. Discussion: Megan Buck expressed her support of the proposed changes to SB611. The Chair called for a vote and the motion was unanimously approved and carried.

PUBLIC PARTICIPATION: Pam Malmsten congratulated Shawn on her outstanding Director evaluation. She also reported that she forgot to present the FY 2019 financial audit for approval and the acceptance of the audit would have to be included as a May Board meeting agenda item. Megan Buck thanked Shawn and the SLC staff for help with the Dickinson County Library's recent server crash crisis.

NEXT MEETING: The next regular meeting of the Board of Directors is scheduled for May 28, 2020.

ADJOURNMENT: There being no further business, the Chair declared the meeting adjourned at 12:44 p.m. eastern.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Cheski". The signature is written in black ink and is positioned above the printed name.

Acting Secretary

Pamela Malmsten, Recorder

SUPERIORLAND LIBRARY COOPERATIVE

RESOLUTION TO DISSOLVE URBAN COOPERATION AGREEMENT BETWEEN THE SUPERIORLAND LIBRARY COOPERATIVE AND MEMBER LIBRARIES

A resolution made and adopted at a meeting of the Board of Directors of the Superiorland Library Cooperative, Marquette County, State of Michigan, held at the Superiorland Library Cooperative on the 27th day of February 2020, at 11:05 a.m.

Members present: Caroline Jordan, Brad Winnicki, Pat Cheski, Janet Wagner, Patti Jahn, Kim Nowack

Members absent: Deb Friedman, Dwight Sunday, Barb Rice* (*Barb Rice was present at the meeting until just before the consideration of the NMLN Dissolution Resolution)

The following resolution was offered by Pat Cheski and supported by Patti Jahn.

WHEREAS, the Superiorland Library Cooperative ("SLC"), West Iron District Library, Dickinson County Library and the Peter White Public Library entered into an Urban Cooperation Agreement ("Agreement") and formed the Northern Michigan Library Network ("NMLN") on March 21, 2008, pursuant to the Urban Cooperation Act, 1967 PA 7 ("Act 7"), under which any public agency of the state may jointly exercise any power, privilege or authority that agencies share in common and might each exercise separately; and

WHEREAS, the Bayliss Public Library became a participating public agency in the Agreement in 2010; and

WHEREAS, SLC and the Libraries (collectively referred to as the "Parties") determined it is in their best interest to terminate the Agreement; and

WHEREAS, NMLN has also determined it is in its best interest to dissolve; and

WHEREAS, Section IV.B., entitled *Termination*, of the Agreement provides that the Agreement may be terminated upon mutual agreement of the governing bodies of the Parties; and

WHEREAS, once terminated, NMLN is dissolved pursuant to Section VI.B. of the Agreement and all assets of NMLN shall be transferred to SLC pursuant to Section VI.C. of the Agreement; and

WHEREAS, to effectuate the transfer of real and personal property, NMLN agrees to enter into a quit claim deed and bill of sale for real and personal property;

WHEREAS, the governing boards of the Parties and NMLN have also or will approve the termination of the Agreement and dissolution of NMLN.

THEREFORE, the Board of Directors of the Superiorland Library Cooperative, Marquette County, Michigan, resolves as follows:

1. The Board agrees to terminate the Agreement between the Superiorland Library Cooperative and Member Libraries, effective February 27, 2020, pursuant to Section VI.B. of the Agreement. The Board understands that mutual termination of the Agreement by all Parties to the Agreement will dissolve NMLN.

2. The Board understands that SLC and NMLN will work together to transfer all assets from NMLN to SLC as required by Section VI.C. of the Agreement.

3. To that end, as a condition of agreeing to mutually terminate the Agreement, NMLN and SLC shall execute a Bill of Sale (substantially in the form attached as Exhibit A), to transfer all personal (tangible and intangible) property of NMLN to SLC.

4. Also, as a condition of agreeing to mutually terminate the Agreement, NMLN and SLC shall execute a Quit Claim Deed (substantially in the form attached as Exhibit B), to transfer all real property of NMLN to SLC.

5. All resolutions and parts of resolutions that are in conflict with the provisions of this Resolution are rescinded

YEAS: Caroline Jordan, Brad Winnicki, Pat Cheski, Janet Wagner, Patti Jahn, Kim Nowack (6)

NAYS: None

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF MARQUETTE)

CERTIFICATION

I, the undersigned, the duly qualified and acting Secretary of the Board of Directors of the Superiorland Library Cooperative, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Board of Directors of the Superiorland Library Cooperative at a meeting held on the 27th day of February, 2020.

Patricia Cheski
Secretary, Board of Directors
Superiorland Library Cooperative

**EXHIBIT A
BILL OF SALE**

This Bill of Sale is made as of _____, 2020 between NORTHERN MICHIGAN LIBRARY NETWORK ("Seller") and the, the SUPERIORLAND LIBRARY COOPERATIVE, ("Purchaser")

For valuable consideration, Seller transfers and conveys to Purchaser all of Seller's right, title and interest in and to all of the tangible and intangible personal property used by Seller in providing library services, including, without limitation, all of the books, furniture, equipment, and other personal property located in or used in connection with the Seller's library cooperative located at 1615 Presque Isle Avenue, Marquette, Michigan, and all books, records, reports, documents, instruments and agreements evidencing, detailing or pertaining to any of the personal property, and the Seller's rights therein. The personal property transferred to the Purchaser shall include, without limitation, the items listed in Exhibit A attached hereto. None of the personal property is subject to any claim, lien, encumbrance or interest of any kind or nature.

Except as expressly provided herein, Seller makes the transfer under this Bill of Sale without any representation, warranty or guaranty, whether express, implied or statutory, including any warranty of condition, merchantability, habitability or fitness for a particular use or purpose. This transfer is made as is, where is, and with all faults.

Purchaser accepts delivery of the personal property and assumes all risk of loss and responsibility for the performance and compliance with any contractual agreement or undertaking related to any of the personal property or any of the Seller's rights therein.

This Bill of Sale is made as of the date first above written.

SUPERIORLAND LIBRARY COOPERATIVE

By: _____

Its: _____

By: _____

Its: _____

NORTHERN MICHIGAN LIBRARY NETWORK

By: _____

Its: _____

By: _____

Its: _____

EXHIBIT B
QUIT CLAIM DEED

THE GRANTOR Northern Michigan Library Network, a Michigan public body
formed under 1967 PA 7,

WHOSE ADDRESS IS 1615 Presque Isle, Marquette, Michigan 49855,

QUIT CLAIMS TO Superiorland Library Cooperative, a Michigan Library Cooperative,

WHOSE ADDRESS IS 1615 Presque Isle, Marquette, Michigan 49855,

the following described premises located in the City of Marquette, County of Marquette, State of Michigan:

Lot 36 of Ayer's Addition to the City of Marquette, Except the South 1 foot of the East 100 feet of said parcel, City of Marquette, County of Marquette, Michigan.

Commonly known as 1617 Presque Isle Avenue, Marquette, Michigan
Property Parcel No.: 52-52-004-303-50

AND

The South 1.0' of the East 100' of Lot 36, the East 100' of Lot 37, the North 1/2 of Lots 46 and 47 of Ayer's Addition, plus a 12' easement over the West 12' of the South 1/2 of Lot 46. Part of the SE 1/4 of the NW 1/4 Sec. 14, 148N-R25W, City of Marquette, Michigan.

Commonly known as 1615 Presque Isle Avenue, Marquette, Michigan
Property Parcel No: 52-52-004-303-60

together with all improvements, appurtenances, tenements and hereditaments thereto, but subject to all building and use restrictions, zoning ordinances and easements of record.

for the sum of: \$1.00.

The premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

