

SUPERIORLAND LIBRARY COOPERATIVE
SPECIAL MEETING OF THE BOARD OF DIRECTORS
March 9, 2018

CALL TO ORDER: A special meeting of the Superiorland Library Cooperative Board of Directors was held at the Superiorland Library Cooperative, Marquette and via interactive video conference at the Dickinson County Library and the West Iron District Library. Other participants dialed in via ReadyTalk audio conferencing service. The public was invited to participate at the Superiorland Library Cooperative headquarters (1615 Presque Isle Avenue, Marquette), the Dickinson County Library (401 Iron Mountain Street), or the West Iron District Library (116 Genesee St., Iron River), or to dial in using ReadyTalk audio conferencing service. The Vice-Chair, Caroline Jordan, called the meeting to order at 11:00 a.m. eastern. It was noted that the meeting was being recorded.

ATTENDANCE: Location Codes: RT: ReadyTalk audio conference; SLC: Superiorland Library Cooperative; DCL: Dickinson County Library; WIDL: West Iron District Library

SLC BOARD MEMBERS PRESENT: (*denotes voting member) John Schaeffer* (RT), Chair; Caroline Jordan* (SLC), Vice-Chair; Pat Cheski*(RT), Secretary; Mary Kay McNamara* (WIC), Sharon Scholke* (DCL), Dwight Sunday* (SLC), Deb Grabowski* (RT), Debra Friedman (RT), and Shawn Andary, Interim Director (SLC)

SLC STAFF PRESENT: Pamela Malmsten (SLC) (Recorder) and Jean Montgomery (SLC)

LIBRARY DIRECTORS/STAFF/BOARD MEMBERS PRESENT: Barb Bartel, West Iron District Library (WIDL); Megan Buck, Dickinson County Library (DCL), and Dion Mindykowski, Tahquamenon Area Public Library (RT)

VOTING BOARD MEMBER ABSENT (Excused): Pat Houle

PURPOSE OF THE MEETING: Caroline Jordan announced that the purpose of the special meeting was to discuss, and possibly approve, the internal posting of the SLC Cooperative Director position.

APPROVAL OF THE AGENDA: A MOTION was made TO APPROVE THE AGENDA AS PRESENTED (MSC Dwight Sunday/Sharon Scholke). Motion carried unanimously.

PUBLIC PARTICIPATION: There was no public participation.

SLC COOPERATIVE DIRECTOR—INTERNAL POSTING:

The Personnel and Finance Committees met on March 1, 2018 and unanimously approved a motion to recommend to the Board that the SLC Cooperative Director position be posted internally. Board members agreed that the Cooperative Director job description needed three corrections before posting: (1) Under "Primary Areas of

Responsibility”: the Cooperative budget year and amount needs to be updated. (2) Under “Primary Areas of Responsibility: the budget year and amount for the SirsiDynix integrated library system needs to be updated and (3) Under “Qualifications”: the phrase “or equivalent experience” should be added to the end of the second sentence regarding administrative and supervisory experience.

A MOTION was made TO APPROVE A 5-BUSINESS DAY INTERNAL POSTING OF THE SLC COOPERATIVE DIRECTOR JOB POSITION WITH THE JOB DESCRIPTION CORRECTIONS PREVIOUSLY DISCUSSED (MSC Dwight Sunday/Pat Cheski). Roll Call: John Schaeffer: Yes; Caroline Jordan: Yes; Pat Cheski: Yes, Mary Kay McNamara: Yes, Sharon Scholke: Yes; Dwight Sunday: Yes; Deb Grabowski: Yes. Totals: YES (7), No (0). Motion carried unanimously. Board members agreed that a meeting of the Personnel and Finance Committees would be scheduled after the 5 day posting period.

[Note: Following the conclusion of the meeting, Deb Grabowski informed Caroline Jordan and Shawn Andary via e-mail that she thought she was voting for the approval of the agenda, not for the approval of the internal posting of the Cooperative Director position. She said she had tried to object at the end of the meeting but her ReadyTalk call was disconnected. In a follow-up phone call, she informed Shawn that she would have voted “No” on the internal job posting since she felt that exclusively posting the job internally would be a violation of the SLC Personnel Policy manual (Section 2.5.1). After further investigation, Shawn decided to suspend the job posting and add a discussion of the matter to the agenda of the next regular Board meeting on March 23, 2018.]

ADJOURNMENT: There being no further business, the meeting was declared adjourned at 11:10 a.m. eastern.

Respectfully submitted,

Pat Cheski, Secretary

Pamela Malmsten, Recorder