

SLC Advisory Board of Librarians (ABL)

July 13, 2021

10:00am CST/11:00am EST

Draft Minutes

Meeting recording available online: <https://youtu.be/XKnSMXkMYT8>

(I missed the first part of Ellen's presentation ☺)

- I. Introductions/Comments –
- II. Andrea Ingmire, PWPL; Megan Buck, DCL; Jessica Holman, Negaunee; Pam Malmsten, SLC; Dillon Geshel, PLDL; Jesse Shirtz, Ishpeming; Lynne Wiercinski, Ironwood; Blair Nelson, Spies Public Library; Alycia McKowen, St Ignace; Denise Bearre, Curtis Township Library
- III. Minutes from Previous Meeting (April 13, 2021) – Accepted with no changes.
- IV. Special Presentation – Ellen Doan, Michigan Learning Channel. Michigan Learning Channel provides access to MI learning standards content for Preschool – Grade 6. The service is available for free and can be accessed live on air with PBS station 13.4 out of Marquette. A rescan of a patron's TV might be necessary before people can find this channel. It is also available by livestream online and recorded programming from their website: michiganlearning.org. Ellen is willing to come to libraries at special events to help promote this service to our communities. Folks interested in this option should contact Ellen: edoan@nmu.edu; 906-227-6765.
- V. SLC Committees
 - a. Director Search Committee Report – Megan reported that the search committee has hired Brian Mortimer, Mortimer Consulting, for a reduced fee. Brian has started working with the committee and has suggested a few modifications to the posting and job expectations to be more appealing to candidates. The deadline to apply is August 7, 2021.
 - b. Database Committee Report – Pam reported that the Database committee scheduled a meeting at the same time as our ABL meeting, they rescheduled for Monday, July 19th. The committee will discuss Kanopy as well as other resources.
 - c. Schedule of Services Committee – Needs to meet soon. Andrea volunteered to email Eric Magness-Eubank, who was the chair of this committee, to see if he was still interested in being on the committee and to email the other committee members to setup up a time to meet.
 - d. List of roundtable topics – Megan has a list going. If you have suggestions, please let her know. Topics to consider: Board topics; Material selection and management; Reciprocal library agreements; endowment programs and promoting these.
- VI. Updates from SLC Director/SLC Staff – Pam M.
 - a. IT and ILS updates – Gordon headed out of town for a little while, for family reasons. Josh will still be onsite. The tech staff at SLC have been very busy. Rolling out Office 365 and Komodo. Libraries are ordering a lot of equipment right now. They are also doing quite a lot of travel. Pam also mentioned that SLC is looking for a phone tree alternative. SLC is also wanting to move to VOIP.
 - b. RIDES subsidy - \$750/library. This will go before the SLC board at their July 22nd meeting. Likely to be approved. Once approved, Pam will issue checks to member libraries.
 - c. Rescission of the Covid Response Plan – Board will consider this at the upcoming meeting.
 - d. MERS DB Actuarial Valuation – Received the valuation. Not much time to analyze yet, but nothing surprising. Pam's goal is to continue to contribute to the Surplus Division.
 - e. Bylaws Revision – Presented at last SLC meeting. This change would allow libraries any adult member of the cooperative service area. Staff would be eligible for appointment to the board. No idea how the board will vote on this. Concerns about the OMA make this even more important now.
 - f. Schedule of service revision (pending bylaws vote) – Pending vote on bylaws.

- g. Nomination standing committee – Miriam Luckey, Munising School/Public appointee and Caroline Jordan met to review the SLC board bylaws. Miriam noticed that there should be a nominations committee. Last year SLC had a hard time filling the officer positions.
- h. Bylaws change regarding remote participation in meetings – OMA changes – Pam indicated that it was too bad we didn't see this change prior to the last SLC board meeting, but she will plan on bringing this to the SLC board in September, to approve in October.
- i. New SLC website is nearly ready to go! Pam will send out the information when it's ready to be used.
- j. Capacity grants and Grants for digital inclusion - Deadline to the Library of Michigan 7/15/21. State still doesn't have legislative approval to spend the money. No hotspots and data plans. Lots of discussion about the various grants and who is/isn't planning to apply.

VII. Old Business (if any)

- a. Report from ABL Representation on SLC Finance Committee - none
- b. Report from ABL Representation on Personnel Committee - none

VIII. New Business

- a. Welcome Christine Hickman, Whitefish Township Community Library Director
- b. UPRLC Conference Dates 2021 – September 27-29th at PWPL We are all very excited about UPRLC conference in person. Ramada Inn block of rooms for conference. Conference info will go out soon!
- c. Dillon Geshel elected to MLA board!! – Woot! Woot!! We are all so happy to have Dillon representing the UP Libraries on the MLA board.

IX. Communication and Collaboration

- a. COVID Questions/Answers/Support – groan. Negaunee PL opening for browsing Tuesday 7/20. Are requiring masks and temp scans to enter; PWPL's goal is to be open business as usual after Labor Day; Ironwood signs we appreciate mask wearing if you're not vaccinated – she's buying more masks than ever!, keeping Plexiglas barriers for now, maybe ever; Dickinson also hoping to return to business as usual after Labor Day, discuss replacing the required COVID response plan with a new document that keeps important points for non-vaccinated staff, staff are still wearing masks all the time, Plexiglas barriers remain, the will be in phase 6 of the plan until there is no chance of moving backwards; Portage District June rescinded Plan and pared down Workplace safety guidelines to guidelines that address unvaccinated staff added a policy regarding community room use at 50% capacity, set to expire in August so that the board can discuss renewing again; Spies Library keeping most Plexiglas barriers – removed one at main desk so that returns are easier and make it easier to hear and be heard;
- b. Programs/Promotion - History Bus Tour making stop at Dickinson County PL, maybe also at Ironwood PL; Jessica asked about libraries retaining virtual story times. It has been very popular at Negaunee. Mixed response, but for the most part libraries are keeping this in mind, and may keep virtual options for some programs, not in place of in-person programming. Pam mentioned that capacity grants include virtual programming kits; Spies Library doing Plein Air painting collaboration with YMCA and other organizations in town.
- c. Think Tank Time

X. Next ABL Meeting Date – September 15, 10am CST/11am EST

- a. Director Chat date - July 23, 10am CST/11am EST

XI. Adjournment 12:20 pm EST