

SUPERIORLAND LIBRARY COOPERATIVE
QUARTERLY BOARD OF DIRECTORS MEETING

Location: Peter White Public Library, 217 N. Front Street, Marquette MI 49855

Wednesday, September 11, 2024

9AM Central / 10AM Eastern

Call to Order:

Anne Donohue, Vice Chair, SLC Board of Directors called the 11th of September 2024 regular board meeting of the SLC Board of Directors to order at 10:02 AM EDT.

Attendance: 5/9 Quorum present

SLC Voting Board Members Present (representing/location): Anne Donohue (Peter White/Marquette), Marion Luckey (Munising/Munising), Daryl Orr (Superior District/Sault Ste. Marie), Stephanie Swenski (West Iron/Iron River), Lynne Wilson (Dickinson/Iron Mountain).

SLC Board Representatives Present: Ret Ahimsa (Crystal Falls Community District Library).

SLC Board Representatives Attending Virtually: Jennifer Donovan (Portage Lake District Library); Dwight Sunday (Forsyth Township Public Library); Anne Billiard (Alanson Area Public Library); Wendy Kucharek (Crawford County Library).

SLC Voting Board Members Attending Virtually: None.

SLC Staff Present: Dillon Geshel, Director and Pamela Malmsten, Assistant Director for Finance.

Members of the Public Present: Katrina Linde-Moriarty (Portage Lake District Library), Karen Gonyea (Manistique School & Public Library); Linda Blanchard (Curtis Public Library).

Approval of the Agenda:

Anne Donohue, Vice Chair, asked for approval of the agenda. Daryl Orr moved to approve the agenda, seconded by Stephanie Swenski, motion approved.

Approval of the Minutes:

Anne Donohue, Vice Chair, called for the approval of the minutes of the regular meeting of June 12, 2024. Motion by Marion Luckey, seconded by Lynne Wilson to approve the June 12, 2024 meeting minutes, motion approved.

Director's Report:

Dillon Geshel highlighted several items from his director's report. Dillon shared that he hired a new Great Lakes Talking Books Reader Advisor and Recording Director, Mia Brodeur, and her first day is scheduled for Monday, September 16. Dillon also noted that Superiorland is subscribing to the Text to Learn program through MCLS, which will be available to member libraries on October 1. Dillon mentioned that over the summer he worked with several member libraries on ballot questions, millage requests and material challenges. All seven of the Superiorland libraries with funding requests on the August ballot passed. Dillon is planning three different in-person November trainings at West Iron District Library, St. Ignace Public Library and Peter White Public Library. Dillon shared that the Central Upper Peninsula Planning and Development Region was awarded \$850,000 through the MITTEN grant program, and Superiorland is a grant partner. The program will fund Regional Digital Navigators to host 1-on-

1 digital skills training, and some of our member libraries will have the opportunity to act as a host site for the program.

Financial Report: Pam Malmsten

FY 2023/2024 Cash disbursements, Year to Date Reports and Balance Sheet:

Motion made by Daryl Orr, seconded by Marion Luckey to accept the June 2024, July 2024, and August 2024 cash disbursements, expenses and revenues reported as of August 31, 2024, and the balance sheet as of August 31, 2024. Motion approved.

Public Participation

Ret Ahimsa shared that the Crystal Falls Community District Library is planning a major renovation.

Public Hearing for 2024/2025 Budget

Ret Ahimsa asked why the estate interest line was zero. Pam Malmsten shared that the Lilja Estate funds were donated to libraries many years ago, and cooperatives periodically distributed the interest to libraries. Overtime many of the cooperatives dissolved, and Superiorland became the recipient of the funds. For several years the interest rates were low and Superiorland didn't send small payments to libraries. Now that Superiorland is seeing more interest via an investment pool, we can plan to make disbursements to member libraries more frequently.

Committee Reports

A. Advisory Board of Librarians: Katrina Linde-Moriarty, Advisory Board of Librarians (ABL) Chair, reported that the ABL group met on September 10 and discussed the draft Schedule of Services for the new year, Superiorland's draft bylaw amendments and committee reports. Katrina complimented Superiorland's tech team who has been doing a lot of traveling to help with IT support.

B. Bylaws Committee: Dillon shared that the Bylaws Committee last met ahead of Superiorland's regular June meeting to discuss draft changes that make sure the newly established Curtis Public Library is represented in one of our three voting groups.

C. Nominating Committee: Marion Luckey shared that the committee met twice to discuss recruitment and nominations of officers for the FY25 Superiorland Board of Directors. Brad Winnicki and Anne Donohue expressed interest to the committee in serving as Chair. So far, no board members have indicated interest in the Vice Chair and Secretary/Treasurer officer roles.

D. Program Committee: Dillon shared that Superiorland scheduled and sponsored 30 events at 18 libraries with three performers over the summer this year. 1,330 patrons attended the events. Superiorland budgets \$5,000 to help subsidize the events, and received \$4,000 from Michigan Humanities for further support. Looking ahead to FY2025, Dillon shared that they are looking for additional committee members and will have their first FY2025 planning meeting this fall.

E. UPRLC Annual Conference Committee: Dillon shared the committee recently had their final meeting before the conference. Registration is nearly full and caps at 100, with more signed-up than last year. A subcommittee is soliciting nominations for the Librarian of the Year award, presented at the conference.

F. Personnel Committee: Anne Donohue read a brief statement regarding Dillon's annual evaluation on behalf of the Personnel Committee.

Old Business:

A. Approval of Amended Superiorland Board Bylaws: Motion made by Daryl Orr, seconded by Marion Lucey to approve of Amended Superiorland Board Bylaws, motion approved.

New Business:

A. Approval of 2024/2025 Voting Board Membership: Dillon shared the newly elected members of the Board of Directors for FY 2024/2025. They are Eyre Becker, Melissa Lupino and Dwight Sunday. Motion made by Marion Luckey, seconded Stephanie Swenski to approve the eight members recently elected to the 2024/2025 Voting Board.

B. Approval of FY2023/2024 Budget Revision: A FY 2023/2024 proposed budget revision was presented to the board. Pam Malmsten summarized the revisions.

Motion made by Daryl Orr, seconded by Lynne Wilson to approve of the FY 2023/2024 Budget Revision, motion approved.

C. FY 2024/2025 Budget Adoption: The FY 2024/2025 proposed budget was presented to the board by Pam Malmsten.

Motion made by Marion Luckey, seconded by Daryl Orr to approve of the FY 2024/2025 Budget, motion approved.

D. Approval of Amended Superiorland Plan of Service: Dillon presented the amended Superiorland Plan of Service. The amendments reflect the identical changes made to the Superiorland Board Bylaws.

Motion made by Stephanie Swenski, seconded by Marion Luckey to approve of the Amended Superiorland Plan of Service, motion approved.

E. Approval of 2024/2025 Schedule of Services: Dillon summarized the new Schedule of Services for FY 2024/2025.

Motion made by Marion Luckey, seconded by Daryl Orr to approve of the 2024/2025 Schedule of Services.

F. Approval of EdTech Strategies E-Rate Services Contract for FY 2025: Dillon and Pam presented the EdTech Strategies contract.

Motion made by Stephanie Swenski, seconded by Lynne Wilson to approve of the EdTech Strategies E-Rate Services Contract for FY 2025, motion approved.

G. Adoption/Reaffirmation of E-Rate Policies & CIPA Compliance: Dillon presented the document for adoption.

Motion made by Daryl, seconded by Marion to adopt/reaffirm the E-Rate Policies & CIPA Compliance document, motion approved.

H. Approval of Financial Institutions for FY 2024/2025: Pam presented the list of financial institutions Superiorland anticipates working with in the new fiscal year.

Motion made by Lynne Wilson, seconded Daryl Orr by to approve of Michigan CLASS, Nicolet Bank, Upper Peninsula State Bank, Range Bank, Incredible Bank, and Flagstar Bank for FY 2024/2025 investments, motion approved.

Public Participation:

Ret Ahimsa shared that the Crystal Falls Community District Library recently passed a resolution to become a book sanctuary zone. The resolution commits the organization to principles of intellectual freedom in libraries. Ret Ahimsa suggested that Superiorland pass a similar resolution in support of their member libraries. Ret also shared that she is seeking informational resources and support for the Crystal Falls Community District Library as they create a budget for their building renovation project.

Adjournment:

Motion to adjourn at 11:58 AM made by Daryl Orr, seconded by Lynne Wilson, motion passed.

Next meeting: Wednesday, December 11 at 10:00AM Central Time/11:00AM Eastern Time.