

SUPERIORLAND LIBRARY COOPERATIVE
QUARTERLY BOARD OF DIRECTORS MEETING

Location: Peter White Public Library, 217 N. Front Street, Marquette MI 49855
Wednesday, December 11, 2024
10AM Central / 11AM Eastern

Call to Order:

Brad Winnicki, Chair, SLC Board of Directors called the 11th of December 2024 regular board meeting of the SLC Board of Directors to order at 11:02 AM EDT.

Attendance: 6/9 Quorum present

SLC Voting Board Members Present (representing/location): Anne Donohue (Peter White/Marquette), Daryl Orr (Superior District/Sault Ste. Marie), Brad Winnicki (Menominee County/Stephenson), Melissa Lupino (Bessemer/Ironwood), Lakin Ozzello (Wakefield/Wakefield), Eyre Becker (Negaunee/Negaunee)

SLC Board Representatives Present: None

SLC Board Representatives Attending Virtually: Jennifer Donovan (Portage Lake District Library), Gigi Brazeau (Escanaba Public Library), Ret Ahimsa (Crystall Falls Community District Library), Marion Luckey (Munising School & Public Library), Karen Gonyea (Manistique School & Public Library)

SLC Voting Board Members Attending Virtually: Dwight Sunday (Forsyth Township Public Library), Lynne Wilson (Dickinson County Library), Stephanie Swenski (West Iron District Library)

SLC Staff Present: Dillon Geshel, Director and Pamela Malmsten, Assistant Director for Finance.

Members of the Public Present: Katrina Linde-Moriarty (Portage Lake District Library), Jessica Luther (Alpena County Library), and Megan Buck (Dickinson County Library)

Board Member Oaths: Brad Winnicki, Chair, explained that all voting board members must swear an oath of office. Jamie Goodwin, Finance Director of the Peter White Public Library and Notary Public, notarized the signed oaths of all voting board members present.

Approval of the Agenda:

Brad Winnicki, Chair, called for approval of the agenda. Anne Donohue moved to approve the agenda, seconded by Daryl Orr, motion approved.

Nomination and Election of Officers:

Anne Donohue, Vice Chair explained the slate of candidates for officer roles based on the Nominating Committee work. Anne Donohue was nominated for the position of Chair, Brad Winnicki was nominated for Vice Chair, and Daryl Orr was nominated for Secretary/Treasurer. Eyre Becker moved to approve of the slate of nominations, seconded by Melissa Lupino, motion approved. Following the election of officers, Anne Donohue assumed the role of Chair and took over the meeting.

Approval of the Minutes:

Anne Donohue, Chair, called for the approval of the minutes of the regular meeting of September

11, 2024. Motion by Melissa Lupino, seconded by Lakin Ozzello to approve the September 11, 2024 meeting minutes, motion approved.

Director's Report:

Dillon Geshel highlighted several items from his director's report. November MeL trainings went well; Dillon worked with MCLS' MeL Engagement Specialist for Public Libraries to schedule sessions at four of our member public libraries, and he presented at three of them. Dillon is learning a lot about the strategic planning process in his role as Chair of the Michigan Library Association's (MLA) Strategic Planning Committee. MLA's committee is working with a consultant on the development of a new plan for FY 2025. Dillon is working on reestablishing the Superiorland and UPRLC committees ahead of the new year. He is also working on an amended employment handbook that has been a long time in the making. This week, Dillon hosted a training for Portage Lake District Library staff as they are migrating to Microsoft 365 and Outlook soon. Dillon also gave an update on three separate bill packages that were introduced during lame duck and that would affect libraries.

Financial Report: Pam Malmsten

FY 2023/2024 Cash disbursements, Year to Date Reports and Balance Sheet:

Motion made by Daryl Orr, seconded by Brad Winnicki to accept the September 2024 cash disbursements, expenses and revenues reported as of September 30, 2024, and the balance sheet as of September 30, 2024. Motion approved.

FY 2024/2025 Cash disbursements, Year to Date Reports and Balance Sheet:

Motion made by Eyre Becker, seconded by Melissa Lupino to accept the October 2024 and November 2024 cash disbursements, expenses and revenues reported as of November 30, 2024 and the balance sheet as of November 30, 2024. Motion approved.

Public Participation

Marion Luckey congratulated the newly elected board members and officers and encouraged them to ask for help if they need it in their new roles.

Committee Reports

A. Advisory Board of Librarians: Katrina Linde-Moriarty, Advisory Board of Librarians (ABL) Chair, reported that the ABL group met on September 9 to discuss committee reports and the Superiorland board meeting agenda items. The ABL group also discussed the format of ABL meetings going forward. Traditionally the ABL group has been used as an accountability system for library directors to stay up to date on co-op happenings and connect with the Superiorland director. ABL has a good relationship with Dillon and there is a bit of redundancy between ABL meetings and other virtual meetings. With this in mind, ABL is continuing to discuss what they'd like to see recurring ABL meetings used for.

B. Nominating Committee: Marion Luckey, Nominating Committee Chair, shared that we now have newly elected officers. Marion noted that she is no longer a voting member of the board, and so the Committee should restructure and find a new Chair. Marion also shared that she would like to remain on the committee as a general member.

C. Program Committee: Dillon shared that The Program Committee recently scheduled a string of events for about a dozen libraries with a puppeteer, Kevin Kammeraad, for next July. The Committee will be meeting again in the new year to look at other possible performers we can schedule alongside summer reading programs at member libraries next summer. The Committee will also be discussing new projects that they might take on to benefit the membership.

D. Professional Development Committee: Dillon shared that the committee will be meeting next week to discuss details for our deLIBeration events for 2025.

E. UPRLC Annual Conference Committee: Dillon shared that the 2024 conference was a success and very well received among the membership. Megan Buck, incoming co-chair for the 2025 conference, shared that the conference will be hosted in Iron Mountain on the campus of Bay College West on September 17 and 18. The Dickinson County library will host a reception and Megan noted that the theme for the conference is Back to Basics and Beyond.

Old Business:

None.

New Business:

A. Employment Handbook updates: Dillon shared that he has been working with Pam Malmsten and Superiorland's attorney on updates to the Employment Handbook. The working draft is included for review in the board packet. Dillon intends to have a final draft for approval when the board meets again in March. Marion asked for clarity regarding the comp time policy. Dillon and Pam shared that the comp time section still needs to be updated.

B. Approval of Updated 2024/2025 Voting Board Membership: Anne Donohue noted that we hosted a special election for Group 3 libraries this fall, to fill the seat left vacant by Blair Nelson. She shared that Lakin Ozzello was elected and we now have a full board roster. Motion made by Melissa Lupino, seconded by Lakin Ozzello, to approve the updated 2024/2025 voting board membership. Motion approved.

Public Participation:

Melissa Lupino shared that the Bessemer Public Library recently hosted their 13th annual gingerbread house event. 148 people participated and it was a fun event for all.

Adjournment:

Motion to adjourn at 12:01 PM made by Eyre Becker, seconded by Daryl Orr, motion passed.

Next meeting: Wednesday, March 12 at 10:00AM Central Time/11:00AM Eastern Time.