

SUPERIORLAND LIBRARY COOPERATIVE  
QUARTERLY BOARD OF DIRECTORS MEETING

Location: Peter White Public Library, 217 N. Front Street, Marquette MI 49855

Wednesday, September 10, 2025

10AM Central / 11AM Eastern

**Call to Order:**

Anne Donohue, Chair, SLC Board of Directors called the 10th of September 2025 regular board meeting of the SLC Board of Directors to order at 11:00 AM EDT.

**Attendance: 6/8 Quorum present**

SLC Voting Board Members Present (representing/location): Anne Donohue (Peter White/Marquette), Eyre Becker (Negaunee/Negaunee), Melissa Lupino (Bessemer/Bessemer), Daryl Orr (Superior District/Sault Ste. Marie), Lakin Ozzello (Wakefield/Wakefield) Stephanie Swenski (West Iron/Iron River)

SLC Board Representatives Present: Ret Ahimsa (Crystal Falls Community District Library). Marion Luckey (Munising/Munising)

SLC Board Representatives Attending Virtually: Debra Friedman (Crawford County Library/Grayling)

SLC Voting Board Members Attending Virtually: None.

SLC Staff Present: Tricia Wylie, Director and Pamela Malmsten, Assistant Director for Finance.

Members of the Public Present: Mary Hook (Manistique School Public Library), Abby Olilia (Ontonagon Township Public Library), Megan Rose (Dickinson County Library),

**Approval of the Agenda:**

Anne Donohue, Chair, asked for approval of the agenda with the addition of FY2026 board officer election added. Stephanie Swenski moved to approve the agenda as amended, seconded by Daryl Orr, motion approved.

**Approval of the Minutes:**

Anne Donohue, Chair, called for the approval of the minutes of the meetings held June 11, 2025, July 7, 2025, and August 8, 2025. Motion by Lakin Ozzello, seconded by Melissa Lupino, motion approved.

**Director's Report:**

8/11/25 – First day. 8/19/25 – Met with MERIT representative. Discussed different internet-based services available. 8/21/25-8/22/25 – Attended LCM (Library Cooperatives of Michigan) retreat in Mt. Pleasant where we participated in an exercise called Working Genius and discussed services, future planning, and opportunities for collaboration. Worked on updating PayPal account owner information and providing a solution for libraries who would like to allow patrons to pay for print jobs using credit cards. Prepared for UPRLC annual conference. Coordinated roof repair for a leak around the chimney. 9/3/25 – Attended meet and greet with NMU Library staff at Beaumier Heritage Center. Attended ABL meeting. Attended quarterly technology check-in meeting with Curtis Public Library with Gordon Tellefsen. Began certification process and training courses for library directors required by Library of Michigan.

Great Lakes Talking Books - Mia continues to provide excellent service to her patrons both in-person and remotely. We hope to resume the recording of new books soon.

Tech Support - Gordon and Josh regularly visit SLC libraries and assist them with technical support both on site and remotely. They are working on purchasing and installing this year's E-Rate network equipment. They have started holding IT Quarterly meetings with every library and are reaching out to all library directors for scheduling.

ILS and Database Support - Ellen continues to assist libraries with cataloging, statistical reports, and bibliographic record cleanup and is presenting four training sessions at the UPRLC Conference, one with Jeremy. Ellen and Jeremy have been working closely with Jan St. Germain at Richmond Township Public Library to get the library automated.

Jeremy worked on the updates to Enterprise, Syndetics Unbound creation of custom "Librarian Recommends" lists and custom book carousel display widgets, and myLIBRO, and the newly implemented OCLC LendingKey for Hancock Library of Things.

### **Financial Report: Pam Malmsten**

FY 2024/2025 Cash disbursements, Year to Date Reports, and Balance Sheet:

Motion to approve cash disbursements made by Darryl Orr, seconded by Eyre Becker to accept June 2025, July 2025, and August 2025 cash disbursements, motion approved.

Motion to approve year-to-date reports as of August 31, 2025, made by Stephanie Swenski, seconded by Lakin Ozzello, motion approved.

Motion to approve balance sheet as of August 31, 2025, made by Eyre Becker and seconded by Melissa Lupino, motion approved.

### **Public Participation**

Marion Luckey – Encouraged group to seek representation from people who are their individual communities for library support.

Darryl Orr – Discussed the free summer meals for kids that were distributed by the Superior District Libraries and sponsored by Feeding America.

Lisa Cromell - Munising had a successful program called "Something to Grow" for kids from early elementary school through high school.

Megan Rose – Feeding America was unable to present at the UPRLC Conference this year but may present next year.

### **Public Hearing for 2025/2026 Budget**

No public comments.

### **Committee Reports**

A. Advisory Board of Librarians: Tina Markowski will serve as chair, Megan Rose as vice chair, and Sharon Crotser as secretary.

B. Nominating Committee: No report

C. Program Committee: Worked on organizing summer programs, including two sponsored by Michigan Humanities grants: Ben Traverse, musician, and Kevin Kammerand, puppeteer.

E. UPRLC Annual Conference Committee: Pam reported on planning process. Two keynote speakers will speak at the conference, one on Wednesday morning and one on Thursday morning. Wednesday evening the Friends of the Dickinson County Library sponsored free visits

for all conference attendees to the Cornish Pump Museum and WWII Glider Museum in Iron Mountain and are providing refreshments. Anne Donohue expressed gratitude.

F. Personnel Committee: Anne Donohue, Lakin Ozzello, and Stephanie Swenski will perform Tricia's 6-month evaluation.

**Old Business:**

A. Great Lakes Talking Books Eunice Vandecaveye Bequest

The bequest of \$146101.88 has been received and deposited into an interest-bearing Michigan CLASS fund subaccount kept separate from other accounts. GLTB staff will continue to work on recording more local UP books. SLC Board can talk to their local boards and communities and see if they have input on best use for the bequest funds.

**New Business:**

A. Approval of 2025/2026 Voting Board Membership: Motion made by Stephanie Swenski, seconded by Darryl Orr to approve the new members recently elected to the 2025/2026 Voting Board

B. Election of Board Officers: Chair – Anne Donohue, Vice Chair – Lakin Ozzello, Secretary – Darryl Orr. Motion made by Eyre Becker, seconded by Melissa Lupino to approve officer election, motion approved.

C. Approval of FY2024/2025 Budget Revision: A FY 2024/2025 proposed budget revision was presented to the board. Pam Malmsten summarized the revisions.

Motion made by Darryl Orr, seconded by Lakin Ozzello to approve of the FY 2024/2025 Budget Revision, motion approved.

D. FY 2025/2026 Budget Adoption: The FY 2025/2026 proposed budget was presented to the board by Pam Malmsten.

Motion made by Melissa Lupino, seconded by Stephanie Swenski to approve of the FY 2025/2026 Budget, motion approved.

E. Approval of 2025/2026 Schedule of Services: Tricia summarized the Schedule of Services for FY 2025/2026.

Motion made by Lakin Ozzello, seconded by Eyre Becker to approve of the 2025/2026 Schedule of Services, motion approved.

F. Approval of EdTech Strategies E-Rate Services Contract for FY 2026: Tricia and Pam presented the EdTech Strategies contract.

Motion made by Darryl Orr, seconded by Stephanie Swenski to approve of the EdTech Strategies E-Rate Services Contract for FY 2026, motion approved.

G. Adoption/Reaffirmation of E-Rate Policies & CIPA Compliance:

Motion made by Eyre Becker, seconded by Lakin Ozzello to adopt/reaffirm the E-Rate Policies & CIPA Compliance document, motion approved.

H. Approval of Financial Institutions for FY 2025/2026: Pam presented the list of financial institutions Superiorland anticipates working with in the new fiscal year. Ret Ahimsa inquired about the possibility of using credit unions for SLC banking. Discussion ensued. SLC has a unique financial structure and credit unions may be unequipped to handle the complexity.

Motion made by Lakin Ozzello, seconded Melissa Lupino to approve the financial institutions Michigan Class, Nicolet Bank, Upper Peninsula State Bank, Range Bank, Incredible Bank, and Flagstar Bank for FY 2025/2026, motion approved.

**Public Participation:** Board welcomed Tricia and expressed best wishes for the UPRLC Conference.

**Adjournment:**

Motion to adjourn at 12:35pm made by Daryl Orr, seconded by Lakin Ozzello, motion passed.

Next meeting: Wednesday, December 10 at 10:00AM Central Time/11:00AM Eastern Time.